

Terms of Reference Youth Advisory Panel

Final – November 2018

Aim

The aim of the MSWA Youth Advisory Panel is to provide advice and guidance to MSWA Board of Management and their appointed staff in relation to attracting younger members and in relation to targeting younger members into leadership roles within MSWA.

Membership

Panel members aged 18-35 comprising of:

- Chairperson (to be undertaken by Panel Members on a rotational basis)
- Up to 7 further members (with regional representation where possible)
- MSWA Executive Officer

The panel may from time to time invite other MSWA representatives/stakeholders to attend the meeting. As and when appropriate, the Executive Officer will invite them to the meeting.

Roles and Responsibilities

- Providing advice and guidance on MSWA swimming programmes, initiatives and resources, in particular those impacting upon young people
- Communicating with and promoting the Youth Advisory Panel to young people through MSWA networks, including social media and the MSWA website
- Identification of accreditation and recognition opportunities for young leaders, both internally and externally
- Development of coach and technical official mentoring programmes for young leaders
- Other programmes deemed applicable

Working Principles

The members of the MSWA Youth Advisory Panel will recognise and support the confidential nature of the panel and will support the develop the MSWA Board's broad goal of leadership development.

The members of the MSWA Youth Advisory Panel will support the Vision and Mission Statements and will abide by and be bound by MSWA's Constitution, Bylaws and Codes of Conduct.

Reporting Structure

The MSWA Youth Advisory Panel is a working group within the MSWA structure. The Executive Officer (or nominated staff member) will provide support to the panel and when required will forward the panel's recommendations to the MSWA Board for discussion and ratification if required.

Notes from the panel meetings will be tabled and approved at the next MSWA Board meeting. Once endorsed, they will be made available to Clubs via the Council of Clubs Meeting.

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Appointment Process

The term of appointment for the MSWA Youth Advisory Panel will initially be 12 months. Expressions of Interest will be sought 60 days prior to the AGM with EOIs to be received no later than 21 days prior to the AGM.

Following the appointment of the Board at the AGM, the following positions on the Board shall be responsible for the selection of panel members'

- Chair of the board
- MSWA board representative
- MSWA Executive Officer

Should MSWA not receive EOIs for all positions on the panel, the board will identify other possible candidates. It will then be the responsibility of the Chair and/or the Executive Officer to approach them in regard to joining the panel.