



Minutes of the Council of Clubs Meeting for Masters Swimming Western Australia Inc held at the Beatty Park Pool Clubroom, North Perth on Wednesday 15th August 2018.

1. INTRODUCTION

The meeting opened at 6.30 pm. Executive Officer, **Sophie Row** welcomed everyone and thanked all for their time in attending the meeting.

1.1 Accreditation of Delegates

Director of Governance	Merrilee Garnett
Director of Events	Julie O'Connor
Director of Administration & Communication	Lynne Duncan
Director of Finance	Lizzie O'Brien
Director of Recording	Sandra Mutch
Executive Officer	Sophie Row

Club	Delegate	Delegate
Albany	Kaye Bolger	Jim Bolger
Armadale	Rowena Burch	
Beatty Park	Mary Heath	
Belmont	Andrea Chase	
Bold Park	Colin Plant	
Busselton	Darryl Kelly via Skype	
Bunbury	Julie O'Connor	
Carine	David Davies	
Claremont	Suzanne Bird	
Cockburn	Nick Wyatt	
Fremantle	Paul Clifton	David Tydeman
Geraldton	Stephen Smith	
Inglewood	Will Suffell	
Leeming	Greg Bowater	
Leisurepark	Kaye Harvey	
Mandurah	Deb Bloor	
Melville	Peter Clark	
Perth City	Jon Haines	
Riverton	Graeme Pow	
Stadium	Barry Green	
Superfins	Robert Beckett	
Swan Hills	Sandra Mutch	
Westcoast	Sean Neary	

Visitors:

Staff: Nadine Georgiades

Life Members: None

Apologies:

Board, State Officers; Fiona Wilkins, President, Martin Lodge, Vice President, Lynne Duncan

Life Members: Kay Tyler

Clubs: Maida Vale

- 1.2 In the absence of The Chair, Fiona Wilkins, the Delegates nominated Julie O'Connor to chair the remainder of the meeting.**
- 1.3 Confirmation of Minutes from 16th May 2018 Meeting:**
 Moved by Greg Bowater (Leeming)
 seconded by Stephen Smith (Geraldton)
Accepted
- 1.4 Business Arising from 16th May 2018 Minutes:**
 None
- 1.5 Board Matter Updates:**
- 1.5.1 Board Positions:**
 Sophie Row advised:
- Lizzie O'Brien, Perth City has now accepted the Director of Finance
 - Merrilee Garnett, Sandgroper has accepted Director of Governance
 - Martin Lodge has been allocated the portfolio of Vice President
 - Swim Meet Sanction Coordinator role has been accepted by Susie Pow for 2019 season
 - OWS Sanctions Officer role has been accepted by David Tydeman, Fremantle
- 1.5.2 Strategic Planning Update**
 SR advised that following the Member Survey and Strategic Planning Workshop facilitated by Andrew Watt from Creating Communities, a new Strategic Plan has been drafted and will be tabled at the next Board Meeting in September.

2. ITEMS FOR SPECIAL RESOLUTION
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2.1 Revocation of Existing Rules of Association and Adoption of New Rules of Association

JO provided background to the development of the new Constitution. Nick Wyatt (Cockburn) queried whether there would be a set of Bylaws accompanying the new Constitution. JO advised this remained a work in progress.

The Motion was moved that:

1. the current Rules of Association of Masters Swimming Western Australia Inc. dated 19 August 2014 be revoked;
2. the Rules of Association of Masters Swimming Western Australia Inc. dated 15 August 2018 that are attached to this Notice be adopted (the "New Rules"); and
3. the Board of Masters Swimming Western Australia Inc is authorized to make minor alterations to the New Rules to correct any grammatical errors or minor typographical errors that are present. These minor alterations are not to affect the substance of any part of the New Rules. The minor alterations must be made by the Board before submitting the New Rules to the Department of Commerce within one month of the date of this meeting.

Moved: Stephen Smith (Geraldton)

Seconded: Nick Wyatt (Cockburn)

Vote: Unanimous

3. ITEMS FOR DISCUSSION

3.1 Council of Clubs format

SR discussed the format of the Council of Clubs and sought feedback on how to create a better forum for support for the clubs. This generated the following feedback:

- Darryl Kelly (Busselton) appreciative of the opportunity to attend the meeting via Skype
- Sue Pow (Beatty Park) suggested general discussions could be opened following formal proceedings
- David Tydeman (Fremantle) suggested to set aside a different topic each meeting for discussion. Clubs to decide on the topic.
- SR advised that clubs needed to ensure the right people attended the CoC
- JO proposed an annual President's meeting
- Greg Bowater (Leeming) recommended a 'round table' style of meeting rather than current 'theatre style'.
- Nick Wyatt (Cockburn) recommended that formal meeting and general discussion forum needed to be separate and not combined.

3.2 **New Member Packs**

SR sought feedback on the new member packs following concern about the lead time occurring before new members receive their packs.

Action: It was agreed that a batch of new member kits would be provided to clubs at each CoC that they could distribute immediately to new members as they join.

3.3 **Websites**

SR advised delegates that MSWA would be transitioning to a new website over the coming weeks as part of a National rollout.

SR recommended that clubs ensure their own websites are up-to-date and that at a minimum all clubs should have the following information that is easy to find, clear and concise:

- The price of membership
- Training times and venues
- What and how to become a member
- Benefits of membership

4. GENERAL BUSINESS

- 4.1 SR advised that due to an oversight, the new fee schedule for 2019 had not been included in the agenda. Clubs were advised that as a result and because MSA fees have remained the same, that the fees would remain the same as last year.

Next Meeting:

Council of Clubs Meeting:

Date: Wednesday, 14th November 2018
Time: 6.30pm
Venue: Beatty Park, Club Room

Meeting closed at 7.43pm.

These minutes are confirmed as a true record of the meeting held on Wednesday 15th August 2018.

Signed:

Date: __/__/2018

Fiona Wilkins – President