

BOARD MEMBER CODE OF CONDUCT

STATEMENT

The Masters Swimming WA Inc. Board Member Code of Conduct clearly describes the expectations of board members specifically relating to the behaviour, culture, values and ethical standards as agreed to by the board.

MSWA are committed to ensuring the board act within an agreed set of behaviours and values that can have a very positive effect on board operations, culture and ultimately the success of the organisation. Further, it can strengthen board unity and help to develop leadership, trust, integrity and transparency within the board as well as with staff, members and stakeholders.

The MSWA Board will continually seek to improve our board practices through review and monitoring of this policy.

RESPONSIBILITIES

The board is responsible for the Board Member Code of Conduct and its continued development and member compliance through review and monitoring.

MONITORING AND REVIEW

The Board Member Code of Conduct will be reviewed by the board annually.

REVIEW

Version	Approved	Date	Distribution	Next Review
V1.0	Board Meeting	2 May 2018	Board	May 2019

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The Board Members of Masters Swimming Western Australia Inc. (herein known as MSWA) ensure they comply with the following conduct:

1. Expected to act honestly and in the best interests of the members as a whole and not to represent individual constituents
2. Be a positive role model for MSWA through behaving respectfully and courteously to each other and to all MSWA members and stakeholder. Board members are expected to contribute to a positive board behaviour and culture by showing respect for other board members opinions and allowing each member a fair and equal opportunity to contribute to discussion / decision making
3. Reject the use of harassment, bullying or violence in any form from any MSWA member, employee or stakeholder
4. Recognise the importance and value of board diversity. The board and its members are expected to promote and encourage equity and inclusiveness throughout the organisation and considers age, gender, cultural background and people with a disability in decision making
5. Will act honestly, professionally and in good faith, to the best of their ability in the interests of MSWA
6. Will exercise all due care and diligence in the performance of duties and functions
7. Acquire an understanding of MSWA's business
8. Keep continually informed and continually assess whether practices are safe and proper
9. Regularly read and understand the accounts of MSWA
10. Enquire about financial matters that call for explanation, including any potential for insolvent trading
11. Regularly attend Board of Management meetings and submit reports in a timely manner
12. Not allow conflicting interests or personal advantage to compromise the interests of MSWA and ensure all conflicts of interest are appropriately declared on the Conflict of Interest Register
13. Treat all material and information provided as confidential to the MSWA Board unless otherwise agreed by the board
14. Agree to abide by the Board Members Code of Conduct